

Run as of MM—DD—YY
State of _____

Unemployment Insurance Quality Control
Annual Report for Calendar Year 1991

Total Dollars Paid in Population		\$x,xxx,xxx,xxx
Sample Size		x,xxx
	Percentage of Dollars	95% Confidence Interval
Proper Payments	xx.x%	% xx.x%
Overpayments	xx.x%	% xx.x%
	100.0%	
Underpayments	xx.x%	% xx.x%

Footnotes

[See below for an explanation of the footnotes.]

Narrative Comments

[See Attachment 3 for an explanation of the narrative preparation procedures and a sample narrative format.]

BQC Annual Report Footnotes

Footnote 1:

Claimants failing to conduct required work search were given formal warnings and no overpayment was established. The proper payment rate would be lower and the overpayment rate would be higher if these cases were counted as erroneous payments.

Condition: Any case with key week action code '14' in fields hi2, hj2, or hk2 of the CY 1991 QC database.

Footnote 2:

Percentages apply to less than a complete year of UI payments due to the State not pulling a sample for xx weeks.

Condition: There is no comparison report for one or more QC batches 9101 through 9152. (The CY 1991 summary of State QC sample selection is provided in Attachment 2.)

Footnote 3:

The State selected samples that were below the minimum prescribed levels for xx weeks.

Condition: State selected one or more QC weekly samples below the minimum level prescribed in Benefits Quality Control State Operations Handbook, ET Handbook 395, chapter III, p. 27. (See CY 1991 summary of State QC sample selection in Attachment 2.)

Footnote 4:

Percentages based on data collection procedures that were not completely in accordance with QC methodology prescribed in ET Handbook No. 395.

Condition: Based on QC monitoring conducted by the Department of Labor Regional Offices and National Office.

Footnote 5:

The State completed xx% of the cases within 90 days. The QC program standard is 95% completed within 90 days.

Condition: State failed to meet case completion objectives established in Benefits Quality Control State Operations Handbook, ET Handbook 395, chapter VI, p. 6.

Footnote 6:

x.x% of the sample cases were not completed when this report was prepared. This exceeded the QC program requirement that no more than 2% of the cases for the year remain incomplete.

Condition: Based on the number of QC cases that were not completed (QC supervisor sign-off) by c.o.b. April 24, 1992, divided by the number of valid cases selected for QC weekly samples during CY 1991 (QC batches 9101 through 9152). Note: Reporting the number of sample cases that were not completed is a generally accepted procedure in reporting the results of a statistical survey.

Footnote 7:

The annual sample for [State] is [#] cases below the allocated annual sample for the State. The precision of the data might be reduced due to the failure to sample at the prescribed level.

Condition: The State's annual sample selection is 50 or more cases (one-half staff year) below its allocated annual sample.

Footnote 8:

The population from which the QC sample was selected did not include all of the UI benefits paid. This limits the degree to which inferences about the population can be made from QC data.

Condition: The dollars paid in the QC population for CY 1991 vary from the dollars paid reported in the State's ETA 5159 Claims and Payment Activities reports by more than the statistical control limit.